

Dear Sir/Madam:

I am writing to request a processing preference for any transaction in which I am involved where the Sellers have not hired an attorney to represent them. For each such transaction, unless the Sellers have indicated otherwise, please mark my customer profile to reflect that I would like to have the deed for my transactions prepared by:

Adam M. Kotlar, Esquire
1913 Greentree Road
Cherry Hill, NJ 08003

856-751-7676
856-751-5357
adam@adamkotlar.com

Thank you in advance for your attention to this matter.

Very truly yours,

Realtor Name
Company
Address
Address
Phone
Fax
Email

cc: Adam M. Kotlar via fax 856-751-5357